

Welcome To Camp!

Dear Webelos Leaders,

Welcome to Camp Kikthawenund and the Webelos Adventure Camp! Thanks for the input from you and your Webelos during the last year. We have been making changes based on your feedback to create a more pronounced first and second year program.

We have made considerable effort to develop entirely new programs for second year Scouts in the Nature and Conservation areas, and we have fine-tuned the first and second year programs in a number of the Adventure Trail program areas.

Camp Kikthawenund is, as always, committed to the facilities at our property and we truly believe that you will have the privilege to use facilities that are second to none.

Webelos will get a taste of the future as they prepare to attend a week-long Boy Scout Summer Camp. The Webelos Adventure Camp program should not just enhance your pack program --- it should be one of its finest moments. We want your Webelos to have fun while they learn new skills and earn activity badges.

We want you and the other adult leaders to have fun, too. THANK YOU for your investment of time by spending a few days with your Webelos at beautiful Camp Kikthawenund.



We promise to work as diligently as we can to bring your Webelos the finest summer camp experience possible. Please read this camp guide carefully and feel free to contact us if there are any questions or if you need additional information.

We look forward to seeing you!

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PREPARATION**Webelos program opportunities**

The 300-acre Camp Kikthawenund is located twelve miles north of Noblesville, near Frankton, Indiana. Founded in 1926, Camp Kikthawenund is the home of Webelos Adventure Camp offering many different opportunities for Webelos.

New Webelos, those who just completed the third grade, will have an exciting time earning some of their first activity badges. Second year Webelos, those who just completed the fourth grade, will begin their transition into Boy Scouting.

Webelos Adventure Camp is three days packed full of swimming, archery, BB shooting, canoeing and much more. Webelos and leaders enjoy full dining hall service and wall tents with canvas cots on platforms in each campsite.

The **provisional Webelos program** provides the opportunity for Webelos to attend a camp session if they cannot attend with their pack or they wish to camp for a second session. Leadership will be provided for these Webelos while they are in camp. Contact the Indianapolis Scout Service Center for assistance.

2012 Webelos Adventure Camp Dates

Session	Sun-Wed	Session	Wed-Sat
1	June 10-13	2	June 13-16
3	June 17-20	4	June 20-23
5	June 24-27	6	June 27-June 30
7	July 1-4th	No Camp	No Camp July 4 th break
8	July 8-11	9	July 11-14
10	July 15-18	11	July 18-21

Pack preparation for camp

Adult leaders

Each pack must be under the leadership of a full time adult (over 21 years of age), preferably the registered Cubmaster or Webelos Den Leader. If the Cubmaster or Webelos Den Leader is unable to attend camp for the full time, the Pack

Committee must select an adult "camp leader". The pack must have at least two adults in camp at all times in accordance with national policies of the Boy Scouts of America. Additionally a ratio of one adult for every eight Webelos (1:8) must be maintained (see table at right).

# Youth	# Required Adults
1-16	2
17-24	3
25-32	4

The "camp leader" is expected to participate in the daily leaders' meeting to receive any schedule changes or other important information. He or she assigns and coordinates the responsibilities of all adult leadership for the pack while in camp.

Other adult leaders

1. One adult attending camp **MUST** currently be registered as a leader of the Boy Scouts of America for insurance and liability purposes. A pack can and should have parents as substitute leaders at camp. Also, all adult leaders who are in camp must have completed

the adult leader Youth Protection Training. This may be completed in your District or online at <http://www.scouting.org/pubs/ypt/ypt.jsp>.

2. All "camp leaders" are responsible for maintaining the organization and discipline of the pack at all times at camp.
3. At camp, only those activities that meet the standards of the Cub Scout Promise and the Law of the Pack are permitted. Your cooperation and understanding in helping maintain these high standards of morals and personal behavior is appreciated.
4. Part time leaders pay at the Camp Office.

Camp promotion & planning

Preparing for camp is an easy process, but it does require planning ahead. The Cubmaster and the pack's "camp leader" are the most important links in this preparation. The following check list is designed to guide the pack leadership in pre-camp planning for the summer at Webelos Adventure Camp. If you need assistance, contact your District Camp Promotion Chair or the local Council Service Center.

Remember to include Bear Cub Scouts and their parents in the planning and camp promotions for Webelos Adventure Camp. By the time camp begins, all Bear Scouts will have progressed into Webelos. Webelos Adventure Camp will give these brand new Webelos a jumpstart earning their first activity badges.

Immediate Action Required

- Select a Webelos Adventure Camp Chairperson for your pack.
- Select desired camp dates – be prepared with alternate dates.
- Select camp leadership – 2 adults per pack minimum.(see page 4)
- Obtain funds to pay reservation deposit on January 3, 2012.
- Meet with pack committee to discuss summer program plans.
- Develop a camp sign up and budget plan to assist Webelos with camp fees. Hold a Parents' Night meeting with a presentation by the District's Camp Promotion Committee.

Camp fees	Crossroads of America Council Packs		Out of Council Packs	Out of Council Packs
	Early Bird	Regular	Early Bird	Regular
Reservation fee per person (*)	\$15	\$15	\$15	\$15
Webelos Scout	\$130	\$140	\$145	\$155
Webelos Scout (provisional)	\$140	\$150	\$155	\$165
Required leaders	\$55	\$55	\$65	\$65
Additional leaders	\$70	\$70	\$80	\$80
Den Chiefs	\$70	\$70	\$80	\$80
Daily leaders	\$25	\$25	\$30	\$30

Camp fees

(*) *The reservation fee is a down payment and considered part of the total fee for Webelos, Den Chiefs, or adult leaders. ***It is non-refundable and reservation fees for youth and adults are not transferable between youth or adults****

**Pre camp materials purchased are based on reservation numbers, which are non-returnable materials, thank you.*

The EARLY BIRD deadline for discounted fees is APRIL 13, 2012. Deadline for the non-discounted REGULAR FEES is **two weeks prior** to your pack's camp session.

Any fee transactions should be made through a local Council Service Center. To avoid confusion and embarrassment during camp, we strongly recommend all fees to be paid prior to attending camp and the receipt(s) taken to camp by the camp leader.

Payment may be made by cash, check, unit account deduction, or credit card (Visa/MasterCard). Payments are always made on the pack level not as individuals, and payments received will only be credited to a pack and not a person.

Fee schedule

Jan 3 – Apr 13	Early Bird reservations accepted (\$15 per youth & adult). <u>Early reservations help ensure your preferred camp dates are available.</u>
Apr 13	Early Bird deadline (see camp fee table) Health forms, <u>copies of parents' insurance cards (front & back)</u> , & attendance rosters due to the local Council Service Center
Apr 13 – 2 weeks before camp	Regular fee reservations accepted
Apr 13	Camp workership applications due to the local Council Service Center
2 weeks before camping session	Final payment of regular fees and any remaining paperwork due to local Council Service Center

Planning timeline

- ☐ NOVEMBER
 - **November 5!!!** Receive the latest information about Webelos Adventure Camp 2012 at Cub Scout Leader PowWow.
- ☐ DECEMBER
 - Promote Webelos Adventure Camp to **Bear Cubs and Webelos** at the December Pack meeting using camp promotions video, Leader's Guidebooks, and promotional packet. Begin collecting camper deposits.
 - Provide printed handouts to parents, which include dates and costs, and registration information and deadlines for all fee payments. We recommend \$30 a month be collected by the Pack in January, February, and March so that the Early Bird fee can be paid in full by the April 13th Early Bird deadline. This also reduces the financial burden on families.
 - With the assistance of the Pack Committee, identify any Webelos possibly in need of financial assistance to attend camp and provide a camp workership application.
 - Recruit Webelos and leader participants (8:1 ratio). Ask parents to serve as camp leaders – they are often willing to help if they are asked.

- Remind parents that Webelos Adventure Camp is designed to allow each Webelos and leader to share and grow in a safe, healthy and fun outdoor environment and provide a closer association with the Boy Scout program.
 - Stress the fun, learning, and advancement opportunities.
 - Begin planning for camp physicals for Webelos and adult leaders – either individually, as a pack, or district.
- ☐ JANUARY
- **January 3!!!** Reserve space for each Webelos and adult leader through any CAC Scout Service Center. A \$15 per person non-refundable deposit is required to hold a site. Early reservations help ensure your desired camp dates are available.
 - Continue camp promotion at the January pack meeting.
- ☐ FEBRUARY
- Make camp reservations early to ensure preferred camp dates are available.
 - Begin projects to help Webelos with camp fees.
 - Obtain camp worksip forms if needed.
 - Invite Webelos to attend Webelos Adventure Camp highlighting the fun and advancement opportunities.
 - Recruit extra leaders for 1:8 leaders to Webelos ratio.
 - Continue camp promotion at February pack meeting.
- ☐ MARCH
- Review pack finance needs.
 - Begin arranging transportation to and from camp.
 - Arrange for “camp leader” and other adults to complete Youth Protection Training.
 - Attend district "free physicals" where available. Contact your District Camp Promotion Chairperson for more information.
 - Continue camp promotion with Bear Cubs and Webelos highlighting the fun and advancement opportunities.
 - Contact parents of Bear Cubs and Webelos not signed up to attend camp. Ask why their son is not yet registered. Highlight the advancement opportunities and “not wanting to miss out”.

- APRIL
 - **April 13!!!** Entire \$130 per Webelos is due for “Early Bird” discount. Also submit completed Class A & B Annual Health and Medical Records, photocopy of insurance card (both front and back), and preliminary attendance roster.
 - **April 13.** Regular fee reservations are still accepted until 2 weeks before the camp session.
 - **Camper spaces will be released to other Packs if Early Bird fees are not paid in full by April 13th.**
 - **April 13!!!** Workshop applications due.
- MAY
 - Conduct a parents’ meeting to review camp details.
 - Check prerequisites for advancement for each Webelos.
 - **Attend one of the pre-camp leaders’ meetings:**
 - Monday, 5/7/2012** - [7 – 9pm]
at Camp Belzer
 - Saturday, 5/12/2012**- [10am – 12pm]
at Camp Kikthawenund
- AT LEAST 2 WEEKS PRIOR TO ARRIVAL AT CAMP
 - Send dietary restrictions and special needs to the Camp Director or Business Manager of Webelos Adventure Camp.
 - Send requirements for essential medical equipment (electrical, special transportation, etc) to the Camp Director or Business Manager of Webelos Adventure Camp, may send them to:
office@kikthawenund.org or call the camps phone line.
 - Submit any remaining fees to any Scout Service Center.
 - Remind all Webelos and parents of dates, arrangements, equipment needs, departure time, physicals, etc.
 - Determine the number of family visitors who will join the Pack for the closing campfire and meal. Be prepared to inform the Business Manager during check-in.
 - Check on transportation arrangements.
- DAY BEFORE CAMP
 - Gather receipts for camp fees paid in the Scout Service Center and be prepared to submit them during check-in.
 - Bring any other paperwork needed for check-in.
 - Be prepared to turn in all medications (prescription and over-the-counter) to the health officer at check-in.

- Remind campers to wear swimsuits to camp to speed along check-in.
- Check on final transportation arrangements.
- Call Camp Director if the pack suddenly cannot attend.

Transportation

Most packs either carpool from their pack meeting place or have each family meet at camp.

- All drivers must have a valid operator's license and be at least 18 years of age.
- **Seat belts must be provided and used** by all passengers and the driver. School and commercial buses are exempt.
- Trucks, trailers, and campers shall not be used to transport Webelos and leaders, except in the cab with seatbelts.
- Drivers shall operate vehicles in accordance with local laws.
- All vehicles must be covered by a public liability and property damage insurance policy as follows:
 - Passenger car, station wagon, or car: public liability: \$50,000 each person, \$100,000 each accident; property damage: \$50,000 (minimum Indiana requirements).
 - Van, RV and passenger bus (noncommercial vehicle which carries 10 or more passengers): public liability: \$100,000 each person, \$500,000 each accident: \$100,000.

Medical considerations

Webelos Adventure Camp has a fully qualified health officer on duty 24 hours a day. Some Webelos and adults have special medical needs, such as electricity to charge a wheelchair, operate a sleep apnea machine, or a nebulizer. Some campers have medications they require, either prescription or over-the-counter.

Campsites have limited electrical availability. Any pack requiring electricity for essential medical equipment must inform the Camp Business Manager or Camp Director **two weeks before the Pack's camp session**. Camp leaders should check with all adult leaders and parents of Webelos to ensure all needs are identified before camp.

In accordance with policies of the Boy Scouts of America and Indiana state law, **all medications for Webelos and adult leaders** (both prescription and over-the-counter) **must be logged** during check-in and remain in a locked box that the unit leaders will keep in the camp site or be turned over

to the Health Officer who will keep locked in the Health Lodge. Medications that must be kept cold will be refrigerated. Medications will be logged by the unit leader and the records will remain at camp after their departure.

The only medications that should remain on the campers person are those that, the absence of which, could place the camper in a life-threatening situation. Examples include bee sting kits, heart medication, or emergency asthma inhalers.

Medications should be in their original container with the owner's name on the outside. If a camper has more than one medication, please place all of one camper's medication in a zip lock bag. For ease of identification, include a 3" x 5" card with the Webelos' or adult's name, pack number, and times medication is normally administered. Medications are normally available at meal times unless the dosage requires other times, in which case special arrangements will be made.

Camp workerships

A strong work ethic and self-reliance is a lesson that Scouting has taught for many years. However, if a Webelos is unable to participate in Webelos Adventure Camp due to lack of funds, he may never learn this lesson. The workership program allows a Webelos to earn up to 50% of his **Early Bird camp fee** to reduce the cost of attending Webelos Adventure Camp. The Webelos identifies a "good turn" work project to benefit the local community. Verification of project completion is required.

Applications are available from any Scout Service Center and must be submitted to any Crossroads of America Council Service Center by April 13th, with projects completed prior to camp. Workership applications are available for Crossroads of America Webelos attending Webelos Adventure Camp. Other Councils have similar programs for their Webelos families.

Tag-a-Longs

Unfortunately Webelos Adventure camp is not designed to accommodate Tag-a-Longs.

While at Webelos Adventure Camp

Check-in

The staff is not able to accommodate early check-in times due to preparation for campers and checking in other packs. Please stick with your assigned check-in time.

When arriving at Webelos Adventure Camp, please be sure that the pack's camp leader reports to the check-in table located at the Welcome Shelter. The camp check-in process will include unloading of gear, verification of fees and receipts, medical checks, a tour of camp, and a swim test. Your schedule for these activities will be set at check in and is subject to change. Bring three copies of the up-to-date pack roster and all medications for all Webelos and adults. Medications should be in their original container with the owner's name on the outside. If a camper has more than one medication, please place all of one camper's medication in a zip-lock bag. For ease of identification, include a 3" x 5" card with the Webelos' or adult's name, pack number, and times medication is normally administered.

A limited number of wheeled carts are available to assist packs with moving equipment to the campsite. Carts should be returned to the Welcome Shelter as soon as possible so they may be used by other packs.

The check-in process has been developed to reduce the amount of time each pack will spend at each stop, as there are many things to accomplish on this day. Your staff member guide will be responsible for keeping your pack on this schedule.

Check-in on Sundays and Wednesdays begins at 2:00 pm. Pack check-in times are staggered every 15 minutes to avoid congestion at the swimming pool. The pack's "camp leader" will be called with the pack's specific time one week before camp.

Swim check

All Webelos and leaders must participate in a swim check and be classified according to their ability on day one during the check-in process. Webelos and leaders should **wear swimsuits under their travel clothes on check-in day** and have towels within easy reach to speed along the check-in process. Swim checks will be conducted in a pool with qualified lifeguards and adult supervision. Each Webelos and leader will be assigned a buddy tag. All swimming and boating activities will be conducted with a buddy. At this time, **Webelos Adventure Camp does not allow pre-camp swim checks.**

Swimming classifications are:

Swimmers' test – swim 100 yards as follows: jump feet first into water over your head; come to the surface; level off; swim 75 yards in good form using side, breast, trudgen, or crawl stroke (or a combination). Swim 25 yards on your back using an easy resting stroke, rest by floating (or if not buoyant, with minimal motion) for one minute.

Beginners' test – swim 50 feet as follows: jump feet first into water over your head; come to the surface; level off; and swim 25 feet; turn sharply and return to starting point.

Non-swimmers – all others

Equipment provided

Each campsite is fully equipped with the following items:

1. Propane lantern (one per campsite)
2. Wall tents on platforms with canvas cots
3. Shelter with picnic table
4. Latrine with running water, toilet paper, and cleaning supplies.
5. Flag pole with American flag
6. Broom and hose at the latrine
7. Additional equipment is available from the Camp Commissioner.

Damaged property

Webelos are expected to take care of all property and equipment they use. Close adult supervision can usually prevent any damages from occurring. Sometimes, however, property is damaged and it needs to be replaced or repaired. The camp staff will inspect all campsites and camp issued equipment before a pack checks out. Damages could include broken or lost equipment, or defaced shelters, tables, latrines, or buildings. If property is misused by the pack, the cost of any damages must be settled before the

pack leaves camp. Damages should be reported to the Business Manager or Camp Commissioner.

What NOT to bring:

Electronic games	Tag-a-Longs	Radios
Skateboards	Guns or Archery Items	Candles
ATV's or RV's	Knives of any kind	Pets
Expensive cameras	Valuables of any kind	Fireworks
Bicycles		

Equipment checklist

The following list is provided as an aid to a pack's planning, but certainly is not all encompassing. Webelos should ask pack leaders to assist them.

- Complete Webelos uniform (shirt, shorts/trousers, neckerchief & slide, belt, Webelos hat) or appropriate leader's uniform for evening meals, campfires, and flag lowering.
- Clothes (shorts, 1 pair of jeans, t-shirts, pajamas or sleeping clothes), underwear, and socks for at least four days.
- Extra socks.
- Jacket, sweater or sweatshirt.
- Swimsuit (**worn to camp**). One-piece swimsuit for females.
- Towel (packed easy to reach for swim checks the first day)
- Athletic shoes or comfortable hiking boots, and one pair of shoes that can get wet and be worn in the water for canoeing. No open toe shoes.
- Lots of extra socks! At least two extra pair
- Plastic bags for wet clothing to travel home.
- Poncho or raincoat.
- Backpack or duffel bag that can be easily carried to campsite.
- Canteen or water bottle.
- Sleeping bag or blankets and sheet, and a small pillow.
- Toilet kit (toothbrush, toothpaste, soap, comb, etc.).
- Notebook, pencil, pen and Webelos Handbook.
- Suntan lotion and non-aerosol insect repellent (with DEET).
- Flashlight with extra bulbs and batteries.
- Watch, first aid kit, camera & film, sewing kit, religious materials.
- \$35 spending money for souvenirs & snacks at the Trading Post
- Work gloves.
- Prescription medication in its original container.

Food service

Webelos Adventure Camp has employed a professional food service management company to provide quality food for Webelos and leaders in the Steak-n-Shake Dining Hall. A licensed dietician has reviewed the menus for balanced nutrition. Encourage your Scouts to eat all of their food.

Family and visitors are highly encouraged to join your pack for the closing dinner and activities. In the event that you wish to invite guests to dine with your pack at camp, meal tickets can be purchased in advance at the camp office. **Please purchase these tickets by noon on the first full day of your session.** Each guest meal is \$6.00. Regrettably, the meal fee is **non-refundable** as Webelos Adventure Camp pays for all meals prepared based on expected attendance of campers and guests. Encourage your Scouts to eat all of their food.

Special dietary needs

We want your stay to be enjoyable at camp. If Webelos and leaders need special meal substitutes because of dietary restrictions, please notify the camp office TWO WEEKS prior to your pack's arrival.
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Pack leadership

Role of the Leader

A teacher, a listener, a motivator, a disciplinarian, these are just a few roles of a Webelos leader. In camp, this is only amplified. Every pack is required to have at least two adult leaders (at least one must be 21 years of age) in camp at all times. Though a leader's role in camp is probably the most challenging, it is also the most rewarding. The staff at Webelos Adventure Camp understands the challenges and the rewards, so we are always willing to help when needed.

Daily Camp Leader meetings

There will be an important Camp Leaders' meeting on check-in day (Sunday and Wednesday) at 5:30pm at the Welcome Shelter. Daily mandatory Camp Leaders' meetings are held MTRF after breakfast at the Welcome Shelter.

Advancement opportunities

Advancement opportunities are detailed on the pages that follow. Our qualified staff will only acknowledge completion of the requirements of activity badge as listed in the Webelos Handbook.

Some requirements necessitate discussions with parents or pack leaders and can only be completed at home. In order to best supplement the pack's year-round advancement program, Webelos Adventure Camp focuses on completing requirements that naturally can be completed in the great outdoors, or are more difficult for a pack to accomplish away from camp. Those requirements that can be completed at home or in the pack are not the focus at Webelos Adventure Camp.

Here are a few tips concerning advancement at Webelos Adventure Camp:

1. In February or March review each Webelos' (or soon-to-be Webelos) advancement and review the activity badges offered at Webelos Adventure Camp.
2. Review the requirements of each activity badge with the Webelos to see which requirements should be completed before going to camp.
3. Advancement completion forms will be provided at the initial Camp Leaders' meeting. Camp leaders should take these forms with the Webelos throughout the session to be updated by staff members at each program area. This is provided for information for pack leaders to sign off requirements in each Webelos' handbook.
4. If there are any questions about a Webelos' progress, a leader should feel free to discuss the question with the appropriate instructor or the Program Director.
5. The advancement completion form also is used to show details of a partial completion of requirements. This partial completion information will be helpful to pack leaders in assisting Webelos to complete remaining requirements for advancement.
6. Activity pins, belt loops, and Firecrafter ranks earned at camp may be purchased at the end of camp from the Trails End Trading Post with submission of a completed advancement record form.

Program

Webelos Adventure Camp is in the process of redeveloping our program to better meet the needs of the campers. While the ten program areas and the schedule that will be used will remain very similar the program activities and advancement earned will be changing to better fit the needs of the campers. There are a few advancement opportunities that we are most likely to offer that we would like to publish. Please check back in early spring 2012 on the council website for further advancement information.

- Outdoorsman Activity Badge
- Naturalist Activity Badge
- BB Belt Loop
- Archery Belt Loop
- Cub Scout World Conservation Award
- Webelos Camper (Firecrafter rank)
- Webelos Firelight (Firecrafter rank)
- Forester Activity Badge
- Swimming Sports Belt Loop
- Readyman Activity Badge Aquanaut
- Outdoor Activity Award
- Arrow of Light (individual requirements)



Order of the Arrow

The Order of the Arrow is Scouting's National Honor Society. One of the most meaningful experiences in all Scouting is to be elected to the Order of the Arrow. Jaccos Towne Lodge #21 serves the Crossroads of America Council.

The Order of the Arrow promotes Scout camping, fosters the spirit of Scouting, and focuses on cheerful service to others.

At Webelos Adventure Camp, the Order of the Arrow actively assists Webelos making the transition from Cub Scouting into Boy Scouting. Den Chiefs and adult members are encouraged to wear their sash while at camp.



Firecrafter program

Firecrafter is a camp rank system that recognizes and develops a Scout's camping skills. In Firecrafter, Scouts will join a camping service organization that started in 1920 at Camp Chank-tun-un-gi (now Belzer Scout Camp). This popular program is unique to the Crossroads of America Council. The desire to be a Firecrafter is often the push a Scout needs to come back to summer camp another year or to give him the added confidence to strive for the Arrow of Light and later Eagle Scout.

The camp ranks can only be earned at camp. They serve to complement the Webelos advancement work. Most of the camp rank requirements are taken directly from Webelos rank advancements. First year camper can earn Webelos Camper Award. Second year camper can earn Webelos Firelight Award.

Den Chiefs and adult members are encouraged to wear their T-shirts while at camp.

GENERAL INFORMATION

Camp policies

At Webelos Adventure Camp, the Cub Webelos Promise and the Law of the Pack are our guiding principles. We expect each leader to provide the guidance within the pack to follow these principles, the policies of Camp Kikthawenund, the Crossroads of America Council and the Boy Scouts of America.

- **ALCOHOLIC BEVERAGES AND ILLEGAL DRUGS:** Alcoholic beverages and illegal drugs are not permitted in any Webelos camp. Possession or use of them on camp property will be cause for removal from camp.
- **BOATS:** Camp canoes have been inspected for safety. No personal boats are allowed in Lake Cherokee.
- **CAMPER RELEASE POLICY:** Campers will only be released early from camp to custodial parents. Release to others must be communicated in writing in advance, with the Pack's camp leader's knowledge. Parents must indicate in writing who the Webelos will be leaving with and the time and day of departure. **FOR THE WEBELOS' SAFETY, CAMP LEADERS MUST ESCORT THE WEBELOS TO THE CAMP OFFICE AND SIGN THE WEBELOS OVER TO APPROVED PERSONS.**

- **FIREARMS RESTRICTION:** Camp will provide air rifles, bows, arrows and ammunition at the shooting sports ranges. Under no circumstances should ammunition or firearms be brought to camp.
- **FIREWORKS:** Fireworks, including sparklers, are strictly prohibited! They are dangerous and a fire hazard in the woods.
- **FUEL:** All fuels must be kept locked. The camp ranger can assist with this service. Remember that any type of open flame is not permitted in any tent.
- **HAZING:** Hazing is strictly prohibited. Hazing can lead to serious consequences, both to the physical well-being and emotional stability of the Webelos. Even a “mild” incident can convince a Webelos to leave Scouting, i.e. snipe hunting. Be aware that new campers are particularly susceptible to hazing. Knowledge of any abuse should be reported to the Camp Director immediately.
- **LEAVING CAMP:** If you plan to leave camp, please sign in and out in the camp office.
- **LOST & FOUND:** While camp is in session, lost and found items will be maintained at the camp office. After camp, lost items will be maintained at the Indianapolis Service Center until November 1st. **Leaders should strongly encourage all Webelos and leaders to mark all their possessions with name and pack number for easy identification.**
- **LATRENES:** Will be clean, please keep them this way.
- **MEDICATION:** All prescription medication must be stored at the Health Lodge or in the campsite in a camp issued lock box in its original container. The Scout or the leader at the discretion of the health officer may keep inhalers, epi pens and heart medication on their person. Upon leaving camp it is the responsibility of the unit leader to pick-up unused medications that were brought to camp.
- **MOSQUITO CONTROL:** Mosquitoes frequent the woods of Camp Kikthawenund. Spraying is conducted nightly using insecticides considered the safest to humans. All campers should use a non-aerosol mosquito repellent with DEET for added protection.
- **PHONE:** A phone is available in the camp office for leader use, or for Webelos who have a leader present. Many times, homesick Webelos try to use the phone without the knowledge of an adult leader. Please keep an eye on them.
- **PERSONAL ITEMS:** The camp is not responsible for lost or stolen items. If such an unfortunate event occurs it is recommended that a police report be filed for insurance purposes.
- **PERSONAL TENTS:** Personal tents must meet the Boy Scout standard of 30 square feet of sleeping space per Webelos. Personal

tents should also have a "NO FLAMES IN TENTS" sign affixed to them. The signs are available at check-in.

- **PERSONAL TRANSPORTATION VEHICLES:** Individuals with disabilities desiring to bring a golf cart type vehicle to camp must apply for a permit through the camp office prior to arriving at camp.
- **PETS:** No pets in camp please.
- **PHYSICAL FORMS:** Every youth and adult attending a camping program must bring a completed Personal Health and Medical Record form(A&B) with them to camp to participate in any activities. All youth must have the completed medical form signed by a parent or guardian within 12 months of the time they are in camp. Parts A and B must be completed by both youth and adults to participate in camp.
- **SHOES:** We are concerned for your safety at Webelos Adventure Camp. Injured feet can ruin a camping experience. Sturdy shoes or boots are recommended, plus a second pair of shoes that can get wet while canoeing. Open-toed shoes and flip-flops are not permitted to wear around camp, except while actually in the showers. Close-toed shoes must be worn to and from the showers.
- **Cub Scouts may not have or use knives while in camp.**
- **SHOWERS:** The camp shower facility is located near the swimming pool. In accordance with BSA National Policy there are separate shower facilities for Webelos and male/ female adults. Packs **MUST** organize shower times so that an adult is present at the shower house when their Webelos are using the facility. **Adults and Webelos are responsible for keeping the shower house and restrooms clean and in good order.**
- **SMOKING:** Smoking is prohibited except in designated areas. The goal of this policy is to keep smoking away from Webelos. All buildings are smoke free environments; smoking outside the entrance or exit of any building is not permitted. In addition, all campsites should be on a smoke-free basis. A designated smoking area is available in the central camp area, please be courteous and use common sense.
- **SPEED LIMIT:** The camp speed limit is 10 mph. There are many campers roaming the area. Driving too fast could be catastrophic.
- **TRANSPORTATION:** Each pack is responsible for the safe transportation of Webelos and leaders to and from camp with sufficient insurance coverage as found on the Local Tour Permit. Ensure that all drivers and passengers are wearing seatbelts.
- **VEHICLES:** Vehicles are not permitted in campsites. Vehicles, including guests' vehicles, are to be parked only in the main parking lot. Wheeled camp carts are available to deliver and remove pack and personal gear at check-in and check-out to and from campsites. Only

camp service vehicles are allowed on camp roads during the week. **Please note that BSA Policy does not allow any individual to be transported in the back of any pick-up truck or trailer.**

- **VISITORS:** All visitors must check in at the camp office when coming into camp, and check out when leaving.
- **YOUTH PROTECTION:** We adhere to all youth protection provisions of the Boy Scouts of America. All adult leaders who are in camp should have completed youth protection training. Two-deep leadership is required at all times. Leaders and Webelos cannot sleep in the same quarters and mixed genders are not allowed to tent together. Exceptions are a parent/son or married couple. Webelos must be with a “buddy” whenever they are walking at camp.
- **Campsites-Tribes:** Part of the experience at Webelos Adventure Camp is the team building experience of our Tribes. Each campsite will have between 25-45 campers. Smaller units will be paired up with anywhere from 2-6 units that will participate in the sessions activities together. This also assists units with meeting the two deep leadership at all times. All of the adults in the campsite count towards leadership requirements of each pack.

**PLEASE REVIEW THE “GUIDE TO SAFE SCOUTING”
FOR ALL SAFETY POLICIES**

Trails End Trading Post

The Webelos Adventure Camp Trails End Trading Post provides a full selection of items for your stay. The following is a list of some of our available items:

- Walking stick medallions, T-shirts and belts.
- Flashlights and other camping items.
- Cub Scout songbooks, Webelos and Leader handbooks, etc.
- Extra craft kits to complete the Craftsman Activity Badge.
- Webelos uniform items.
- Webelos advancement badges earned at camp (with submission of an advancement report form).
- Snacks and drinks.

We recommend that the pack’s camp leader or another adult serve as the “banker” during the week. When a Webelos needs money, he can check it out from the pack’s “banker”. This keeps the Webelos from losing his money, and can serve as a method of teaching thriftiness. Thirty five

dollars (\$35.00) is generally sufficient for most Webelos to obtain the souvenirs and snacks they want.

Credit card service is available in the Trails End Trading Post for Visa and Master Card. Cash and checks are also accepted.

Refund policy

Camp fees are generally not refundable, except in the case of hardships or emergencies (illness, family death, summer school, custody issues, etc). Refunds are not available for vacation, sports events, or changing one's mind. Reservation and camp fees are transferable between Webelos only, not from Webelos to adult leaders.

In order to be considered for reimbursement, a refund **must be** requested by the pack's leadership **during camp**. The \$15 reservation portion of the fee is **non-refundable**. All refunds will be reviewed following the camp season and reimbursement should be sent to the pack by September 30th.

Accident & Illness Insurance

Each registered Scout and leader is covered by medical insurance for most injuries or illnesses that happen while at camp or in transit to and from camp. The council carries a secondary insurance policy that generally covers a reasonable, customary amount up to \$15,000 for Accident Medical Expense Benefits, up to \$7,500 for Sickness Medical Expense Benefits, up to \$5,000 for Dental Treatment and up to \$6,000 for Ambulance Service Benefits up to \$1,500 for return transportation expenses. BSA insurance will only consider expenses after they have been submitted to the Scout's primary insurance.

Each Webelos and adult **must submit a photocopy of their insurance card (both front and back) stapled to their camp physical** for any additional medical expenses. These must be submitted with all final fee payments to the local Scout Service Center.

Questions concerning insurance coverage at camp should be directed to:

Office Manager at the Indianapolis Scout Education and Program Center
(317) 813-7125

Out of council Packs attending the Crossroads of America Webelos Adventure Camp will need to show proof of insurance when arriving at

check-in. If you do not have insurance, contact your local Council's Scout Service Center.

Visitors

Parents and families are always welcome at Webelos Adventure Camp. Please register in the camp office upon arrival. The campfire held on Tuesday and Friday night is the best time for visitors. If visitors are going to be in camp and desire to eat a meal, the pack's camp leader (or other adult) can purchase a non-refundable meal ticket at the camp office at a cost of \$6.00 per meal. Meal tickets are non-refundable because Webelos Adventure Camp pays for all meals prepared. **Please inform the Business Manager by noon on your first full day** so we can ensure there is sufficient seating and food for your guests.

Kikthawenund words of experience

Camp Kikthawenund has been providing a summer home for Webelos for many years and we have learned a few things that might help you with your stay in camp.

1. Uniforms are encouraged for chapel service, campfires, evening flag ceremonies and evening meals.
2. Be prepared for camp. Check equipment needs before coming.
3. Take time to enjoy the beauty of Camp Kikthawenund.
4. Show pack spirit! The pack that comes to camp with ideas and spirit challenges the rest of camp to come alive.
5. Our staff tries to do its best to serve every Webelos. Please let us know how we can meet your needs.
6. If you have a special need or want to do something spectacular, tell us about it and we will give it our best shot.
7. It is unfortunate when someone loses something of value. Please have a plan for storing valuables.

Tips for success

Drink lots of water. Indiana is hot in the summer, as you all know. The Scouts and leaders will all be very active. Please **DRINK WATER!**

Webelos should come to camp prepared. Read the requirements for activity badges before coming to camp. Bring your Webelos Handbook. (Available in the Trading Post if needed)

The pack should come to camp prepared. The top packs come with ideas and plans to have fun and learn about the great outdoors.

Your campsite is your home for the week. To make it special and to dress it up, bring the pack flag or others appropriate signs or banners.

Top packs are virtually always recognized by their spirit. The pack that comes to camp with ideals and esprit de corps challenges the rest of camp to come alive. Bring your pack cheer and goodwill to camp and show everyone that you are number ONE. Wearing your pack t-shirt or the Webelos uniform correctly will add to the spirit.

Webelos camp is not like any other camping experience, nor should it be. When the Cub Scout Promise and Law of the Pack are faithfully practiced by all, it makes a world of difference for everyone.

Webelos Adventure Camp exists for the development of youth. Its mission is the mission of the Boy Scouts of America; its aims are the Aims of Scouting; to build Character, to foster Citizenship, and to develop Fitness. As a leader in Scouting, you have made a commitment to assist youth achieve these goals. **NO tag-a-longs are allowed at camp!**

Webelos should not take valuables to the waterfront or shower house. These items should be secured in the campsite or left at home. Camp Kikthawenund is not responsible for damaged, lost, stolen items.

Keep ALL LEADERS informed about changes in schedules and attend leaders' meetings.

The Camp Director, Program Director, Camp Commissioner, and Business Manager are at your service! It is a prime concern that each Webelos have fun and learn new skills. Our second priority is that all adult leaders have a positive camping experience with their Webelos...to that end we are fully committed to do our best.

Webelos and adults coming to camp will have fun! Please share your constructive criticism and ideas so we can improve your camp.

Adults will have opportunities to participate in a wide variety of training programs, including all necessary trainings to become a fully trained Cub Scout Leader

Mail

Parents are encouraged to send a letter or a package to their son at Webelos Adventure Camp. Because mail typically takes three days for delivery, we recommend that mail be sent a few days before the pack goes to camp. Items arriving after a Webelos departure will be returned to sender. To insure delivery, items should have the pack number and session number listed and addressed in the following manner:

(Webelos' name) (Pack number)
Session (Session number)
Camp Kikthawenund
7651 W. 500 North
Frankton, IN 46044

EMERGENCY PROCEDURES

The camp has established procedures to be followed in the event of most emergencies. Emergency procedures are posted throughout the camp and will be reviewed with everyone upon arrival Sunday and Wednesday. Persons in orange vests are to be recognized as authority figures.

1. **FIRE:** An intermittent siren means assemble at the main camp flagpole by pack. Report any missing persons to the camp director. Follow other directions.
2. **SEVERE WEATHER:** A continuous siren indicates that you should head to the closest emergency post and take cover immediately. If you are not in your campsite, move to the nearest safe locations (i.e. a shower house, shelter house or on the side of a hill away from the danger of falling tree limbs). **AVOID AREAS AROUND STREAMS AND THE LAKE.** When the danger has passed, an intermittent siren will follow to signal "all clear." Once you hear the intermittent siren, assemble at the flagpoles with your pack.
3. **MEDICAL OR ACCIDENTS:** Give minimal first aid and report to the health office. If bodily fluid spills are present, keep individuals away from the area and report to the health director who will clean the area.
4. **FATALITY:** Report immediately to the Camp Director. Keep onlookers away from the scene.
5. **YOUTH PROTECTION:** Remove victim to a safe location. Notify camp director. Do not talk to anyone regarding the situation.
6. **LOST WEBELOS:** Notify camp director, and report all information about the lost Webelos. Assist in the search as directed. Follow directions.

EMERGENCY PHONE NUMBER TO CONTACT
CAMP KIKTHAWENUND: 1-765-552-7400
Fax 1-765-552-6399

Acceptance and participation in the camping programs at Camp Kikthawenund are the same for everyone in accordance with federal law and U.S. Department of Agriculture policy this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C., 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish) USDA is an equal opportunity provider and employer”

Crossroads of America Council Service Centers

Scout Education and Program Center

7125 Fall Creek Road North

Indianapolis, IN 46256

(317) 813-7125

Fax: (317) 813-7126

Office Hours: 8:30 am – 5:00 pm Monday – Friday

Scout Shop Hours: 8:30 am – 7:00 pm Monday – Friday

9:00 am – 3:00 pm Saturday

Anderson Service Center

1420 E. Tenth St.

Anderson, IN 46012

(765) 644-6687

Fax: (765) 644-8473

Muncie Service Center

3400 E. Jackson St.

Muncie, IN 47303

(765) 288-0223

Fax: (765) 284-7534

Hagerstown Service Center

199 S. Plum St
Hagerstown, IN 47346
(765) 489-4552
Fax: (765) 489-5944

Terre Haute Service Center

501 S. 25th St.
Terre Haute, IN 47803
(812) 232-9496
Fax: (812) 232-9497

Visit us on the Internet at: www.crossroadsbsa.org

Notes
