

Welcome To Camp!

Dear Webelos Leaders,

Welcome to Camp Kikthawenund and Webelos Adventure Camp! Thank you for all of the input from you and your Webelos over the last year. We have been making changes based on your feedback to continue improving our programs to meet your needs, and are specifically targeting the areas you highlighted as needing the most improvement.

Last year, we modified our first and second year programs which received some great feedback! This year, we are continuing to make some revisions to make your experience with the program fresh and memorable during your stay at camp.

Camp Kikthawenund is committed to the facilities at our property and we truly believe that you will have the privilege to use facilities that are second to none. We continue to improve our facilities each year, and have current maintenance plans in place to continue improving them for years to come.

Webelos will get a taste of the future as they prepare to attend a week-long Boy Scout Summer Camp. The Webelos Adventure Camp program should not just enhance your Pack program --- it should be one of its finest moments. We want your Webelos to have fun while they learn new skills and earn activity badges.

We want you and the other adult leaders to have fun, too. THANK YOU for your investment of time in our program, and we hope you have fun while spending a few days with your Webelos at beautiful Camp Kikthawenund.

We promise to work as diligently as we can to bring your Webelos the finest summer camp experience possible. In 2012, we were thrilled to receive a perfect score during the national accreditation process for Boy Scout camps. We intend to continue this tradition of excellence. Please read this camp guide carefully and feel free to contact us if there are any questions or if you need additional information.

We look forward to seeing you!

Greg "Milton" Crowe
Camp Director

Justin "Hands" Bauerle
Program Director

Dan "Lorax" Spall
Assistant Camp Director

Cameron "Keebler" Dennis
Camp Commissioner

Mrsr. Mark Schwartzkopf
Council Outdoor Chair

Ted Krick
Director of Outdoor Programs

Table of Contents

WELCOME TO CAMP	1
TABLE OF CONTENTS	2
<u>PREPARATION</u>	
GOALS OF THE CAMP	3
WEBELOS ADVENTURE CAMP DATES	4
PACK PREPARATION FOR CAMP	4
SCOUTS WITH SPECIAL NEEDS	5
CAMP PROMOTION & PLANNING	5
CAMP FEES	6
FEE SCHEDULE	6
PLANNING TIMELINE	7
TRANSPORTATION	9
MEDICAL CONSIDERATIONS	10
CAMP WORKERSHIPS	11
TAG-A-LONGS	11
<u>WHILE AT WEBELOS ADVENTURE CAMP</u>	11
CHECK-IN	11
SWIM CHECKS	12
EQUIPMENT PROVIDED	13
DAMAGED PROPERTY	13
UNIFORM	13
EQUIPMENT CHECKLIST	14
FOOD SERVICE	15
PACK LEADERSHIP	15
ADVANCEMENT OPPORTUNITIES	16
ORDER OF THE ARROW	18
FIRECRAFTER	18
<u>GENERAL INFORMATION</u>	19
CAMP POLICIES	19
TRAILS END TRADING POST	22
OUTDOOR ETHICS	22
REFUND POLICY	22
ACCIDENT AND ILLNESS INSURANCE	23
VISITORS	23
WORDS OF EXPERIENCE	23

TIPS FOR SUCCESS	24
MAIL	25
EMERGENCY PROCEDURES	25
SCHEDULE	27
CAC SERVICE CENTERS	29
CAMP K MAP	30
NOTES	31

PREPARATION

Goals of the Camp

Webelos Adventure Camp supports and utilizes the aims and methods of Scouting as an integral part of the camp program. Through advancement, outdoor activities, adult association and the reinforcement of Scouting Ideals, it is hoped that all the Webelos who come to camp will grow in moral strength and character, develop physically, mentally and emotionally, and become better citizens.

At Webelos Adventure Camp, all of this is accomplished by giving the campers opportunities for hands-on fun and learning. The camp program encompasses a variety of different skill sets and interests, designed to engage all of the Webelos who come to Camp Kikthawenund. Through their experiences at Webelos Adventure Camp, it is hoped that the Webelos will begin a mental and behavioral transition to Boy Scouts. That is to say, each Webelos Scout will have a better grasp of leadership and teamwork, and the important roles these skills play in leaving the world just a little better than they found it.

The goal of each Webelos Adventure Camp staff member is to ensure that every Webelos Scout who comes to camp has fun with a purpose. Every staffer has a personal and professional goal of having a positive and meaningful impact on the campers by guiding them through new and exciting activities and challenges, helping them to learn valuable and interesting skills, and enabling them to achieve success. The staff of Webelos Adventure Camp takes great pride in being part of the camping network which serves 75-80% of the packs in Crossroads of America Council on an annual basis, and strives to continue this tradition of excellence.

2013 Webelos Adventure Camp Dates

Session	Sun-Wed	Session	Wed-Sat
1	June 9-12	2	June 12-15
3	June 16-19	4	June 19-22
5	June 23-26	6	June 26-June 29
7	June 30-July 3	No Camp	No Camp July 4 th break
8	July 7-10	9	July 10-13
10	July 14-17	11	July 17-20

Pack preparation for camp

Adult leaders

Each Pack must be under the leadership of a registered adult (over 21 years of age), preferably the registered Cubmaster or Webelos Den Leader. If the Cubmaster or Webelos Den Leader is unable to attend, the Pack Committee must select an adult "camp leader". The pack must have at least two adults in camp at all times in accordance with national policies of the Boy Scouts of America. Additionally a ratio of one adult for every four Webelos (1:4) must be maintained (see table at right). **NOTE: This is a change in policy from previous years!**

# Youth	# Required Adults
1-8	2
9-12	3
13-16	4

The "camp leader" is expected to participate in the daily leaders' meeting to receive any schedule changes or other important information. He or she assigns and coordinates the responsibilities of all adult leadership for the pack while in camp.

Other adult leaders

1. One adult attending camp **MUST** currently be registered as a leader of the Boy Scouts of America for insurance and liability purposes. A pack can and should have parents as substitute leaders at camp. Also, all adult leaders who are in camp must have completed the adult leader youth protection training. This may be completed in your District or online at <http://www.scouting.org/pubs/ypt/ypt.jsp>.
2. All "camp leaders" are responsible for maintaining the organization and discipline of the pack at all times at camp.

3. At camp, only those activities that meet the standards of the Cub Scout Promise and the Law of the Pack are permitted. Your cooperation and understanding in helping maintain these high standards of morals and personal behavior is appreciated.
4. Part time leaders pay at the Camp Office.

Scouts with Special Needs

Webelos Adventure Camp is meant to be fun for everyone! The camp staff is dedicated to providing a fun and exciting program to all campers, regardless of any mental or physical limitations. Webelos Adventure Camp has alternative programs and transportation and dietary systems in place to provide the full camping experience to anyone who wants it. If you have any youth or adults who you feel may need assistance, please contact the camp in advance so that the proper preparations can be made for your arrival.

Camp promotion & planning

Preparing for camp is an easy process, but it does require planning ahead. The Cubmaster and the Pack's "camp leader" are the most important links in this preparation. The following check list is designed to guide the Pack leadership in pre-camp planning for the summer at Webelos Adventure Camp. If you need assistance, contact your District Camp Promotion Chair or the local Council Service Center.

Remember to include Bear Cub Scouts and their parents in the planning and camp promotions for Webelos Adventure Camp. By the time camp begins, all Bear Scouts will have progressed into Webelos. Webelos Adventure Camp will give these brand new Webelos a jumpstart earning their first activity badges.

Immediate Action Required

- Select a Webelos Adventure Camp Chairperson for your pack.
- Select desired camp dates – be prepared with alternate dates.
- Select camp leadership – 2 adults per pack minimum.(see page 4)
- Obtain funds to pay reservation deposit on January 2, 2013.
- Meet with pack committee to discuss summer program plans.
- Develop a camp sign up and budget plan to assist Webelos with camp fees. Hold a Parents' Night meeting with a presentation by the District's Camp Promotion Committee.

Camp Fees	Crossroads of America Council Packs		Out of Council Packs	Out of Council Packs
	Early Bird	Regular	Early Bird	Regular
Reservation fee per person (*)	\$15	\$15	\$15	\$15
Webelos Scout	\$135	\$145	\$150	\$160
Webelos Scout (provisional)	\$145	\$155	\$160	\$170
Required leaders	\$60	\$60	\$70	\$70
Additional leaders	\$75	\$75	\$85	\$85
Den Chiefs	\$70	\$70	\$80	\$80
Daily leaders	\$30	\$30	\$35	\$35
Overnight Leaders	\$5	\$5	\$5	\$5

Camp Fees

(*) *The reservation fee is a down payment and considered part of the total fee for Webelos, Den Chiefs, or adult leaders. ***It is non-refundable and reservation fees for youth and adults are not transferable between youth or adults****

**Pre camp materials purchased are based on reservation numbers, which are non-returnable materials, thank you.*

The EARLY BIRD deadline for discounted fees is APRIL 12, 2013. Deadline for the non-discounted REGULAR FEES is **two weeks prior** to your pack's camp session.

Any fee transactions should be made through a local Council Service Center. To avoid confusion and embarrassment during camp, we strongly recommend all fees to be paid prior to attending camp and the receipt(s) taken to camp by the camp leader.

Payment may be made by cash, check, unit account deduction, or credit card (Visa/MasterCard.). Payments are always made on the pack level not as individuals, and payments received will only be credited to a pack and not a person.

Fee schedule

Jan 2 – Apr 12

Early Bird reservations accepted (\$15 per youth & adult) Early reservations help ensure your preferred camp dates are available.

- Apr 12** Early Bird deadline (see camp fee table)
Health forms, copies of parents' insurance cards (front & back), & attendance rosters due to the local Council Service Center
- Apr 12** Camp workership applications due to the local Council Service Center
- Apr 12 – 2 weeks before camp**
Regular fee reservations accepted
- 2 weeks before camping session** Final payment of regular fees and any remaining paperwork due to local Council Service Center

Planning Timeline

- NOVEMBER
- **November 3!!!** Receive the latest information about Webelos Adventure Camp 2013 at Cub Scout Leader PowWow.
- DECEMBER
- Promote Webelos Adventure Camp to **Bear Cubs and Webelos** at the December Pack meeting using camp promotions video, Leader's Guidebooks, and promotional packet. Begin collecting camper deposits.
 - Provide printed handouts to parents, which include dates and costs, and registration information and deadlines for all fee payments. We recommend \$30 a month be collected by the Pack in January, February, and March so that the Early Bird fee can be paid in full by the April 12th Early Bird deadline. This also reduces the financial burden on families.
 - With the assistance of the Pack Committee, identify any Webelos possibly in need of financial assistance to attend camp and provide a camp workership application.
 - Recruit Webelos and leader participants (1:4 leader to Webelos ratio). Ask parents to serve as camp leaders – they are often willing to help if they are asked.
 - Remind parents that Webelos Adventure Camp is designed to allow each Webelos and leader to share and grow in a safe, healthy and fun outdoor environment and provide a closer association with the Boy Scout program.
 - Stress the fun, learning, and advancement opportunities.
 - Begin planning for camp physicals for Webelos and adult leaders – either individually, as a pack, or district.

☐ JANUARY

- **January 2!!!** Reserve space for each Webelos and adult leader through any CAC Scout Service Center. A \$15 per person non-refundable deposit is required to hold a site. Early reservations help ensure your desired camp dates are available. It is encouraged to sign up early as each session is capped at a capacity that ensures a quality program for each camper. We have an ideal youth capacity of 250-275 Webelos Scouts, and a total capacity for each session of 400 total participants.
- Continue camp promotion at the January Pack meeting.

☐ FEBRUARY

- Make camp reservations early to ensure preferred camp dates are available.
- Begin projects to help Webelos with camp fees.
- Obtain camp workshop forms if needed.
- Invite Webelos to attend Webelos Adventure Camp highlighting the fun and advancement opportunities.
- Recruit extra leaders for 1:4 leaders to Webelos ratio.
- Continue camp promotion at February Pack meeting.

☐ MARCH

- Review pack finance needs.
- Begin arranging transportation to and from camp.
- Arrange for “camp leader” and other adults to complete Youth Protection Training.
- Attend district "free physicals" where available. Contact your District Camp Promotion Chairperson for more information.
- Continue camp promotion with Bear Cubs and Webelos highlighting the fun and advancement opportunities.
- Contact parents of Bear Cubs and Webelos not signed up to attend camp. Ask why their son is not yet registered. Highlight the advancement opportunities and “not wanting to miss out”.

☐ APRIL

- **April 12!!!** Entire \$135 per Webelos is due for “Early Bird” discount. Also submit completed Class A & B Annual Health and Medical Records, photocopy of insurance card (both front and back), and preliminary attendance roster.
- **Camper spaces will be released to other Packs if Early Bird fees are not paid in full by April 12th.**
- **April 12!!!** Workshop applications due.

MAY

- Conduct a parents' meeting to review camp details.
- Check prerequisites for advancement for each Webelos.
- **Attend one of the pre-camp leaders' meetings:**
Monday, 5/6/2013 - [7 – 8pm]
at Camp Belzer
Saturday, 5/11/2013- [10am – 11am]
at Camp Kikthawenund

 AT LEAST 2 WEEKS PRIOR TO ARRIVAL AT CAMP

- Send dietary restrictions and special needs to the Camp Director or Business Manager of Webelos Adventure Camp.
- Send requirements for essential medical equipment (electrical, special transportation, etc) to the Camp Director or Business Manager of Webelos Adventure Camp may send them to office@kikthawenund.org or call the camps phone line.
- Ensure the Pack's copy of the Tour Permit has been approved and received from the Scout Service Center.
- Submit any remaining fees to any Scout Service Center.
- Remind all Webelos and parents of dates, arrangements, equipment needs, departure time, physicals, etc.
- Determine the number of family visitors who will join the Pack for the closing campfire and meal. Be prepared to inform the Business Manager during check-in.
- Check on transportation arrangements.

 DAY BEFORE CAMP

- Gather receipts for camp fees paid in the Scout Service Center and be prepared to submit them during check-in.
- Bring any other paperwork needed for check-in.
- Be prepared to list all medications (prescription and over-the-counter) for the health officer at check-in.
- Remind campers to wear swimsuits to camp to speed along check-in.
- Check on final transportation arrangements.
- Call Camp Director if the Pack suddenly cannot attend.

Transportation

Most Packs either carpool from their pack meeting place or have each family meet at camp. A Tour Permit is strongly recommended for liability purposes for trips over 50 miles (contact the Scout Service Center for a form).

- All drivers must have a valid operator's license and be at least 18 years of age.
- **Seat belts must be provided and used** by all passengers and the driver. School and commercial buses are exempt.

- Trucks, trailers, and campers shall not be used to transport Webelos and leaders, except in the cab with seatbelts.
- Drivers shall operate vehicles in accordance with local laws.
- All vehicles must be covered by a public liability and property damage insurance policy as follows:
 - Passenger car, station wagon, or car: public liability: \$50,000 each person, \$100,000 each accident; property damage: \$50,000 (minimum Indiana requirements).
 - Van, RV and passenger bus (noncommercial vehicle which carries 10 or more passengers): public liability: \$100,000 each person, \$500,000 each accident: \$100,000.

Medical Considerations

Webelos Adventure Camp has a fully qualified health officer on duty 24 hours a day. Some Webelos and adults have special medical needs, such as electricity to charge a wheelchair, operate a sleep apnea machine, or a nebulizer. Some campers have medications they require, either prescription or over-the-counter.

Campsites have limited electrical availability. Any Pack requiring electricity for essential medical equipment must inform the Camp Business Manager or Camp Director **two weeks before the Pack's camp session**. Camp leaders should check with all adult leaders and parents of Webelos to ensure all needs are identified before camp.

In accordance with the policies of the Boy Scouts of America and Indiana state law, **all medications for Webelos and adult leaders** (both prescription and over-the-counter) **must be logged** at camp and remain in a locked box that the unit leaders will keep in the camp site or be turned over to the Health Officer who will keep locked in the Health Lodge.. Medications that must be kept cold will be refrigerated. Medications will be logged by the unit leader and the records will remain at camp after their departure.

The only medications that should remain on the campers person are those that, the absence of which, could place the camper in a life-threatening situation. Examples include bee sting kits, heart medication, or emergency asthma inhalers.

Medications should be in their original container with the owner's name on the outside. If a camper has more than one medication, please place all of one camper's medication in a zip lock bag. For ease of identification, include a 3" x 5" card with the Webelos' or adult's name, pack number, and times medication is normally administered.

Camp Workshops

A strong work ethic and self-reliance is a lesson that Scouting has taught for many years. However, if a Webelos Scout is unable to participate in Webelos Adventure Camp due to lack of funds, he may never learn this lesson. The workshop program allows a Webelos Scout to earn up to 50% of his **Early Bird camp fee** to reduce the cost of attending Webelos Adventure Camp. The Webelos Scout identifies a “good turn” work project to benefit the local community. Verification of project completion is required.

Applications are available from any Scout Service Center and must be submitted to any Crossroads of America Council Service Center by April 12th, with projects completed prior to camp. Workshop applications are available for Crossroads of America Webelos Scouts attending Webelos Adventure Camp. Other Councils have similar programs for their Webelos Scouts' families.

Tag-a-Longs

Unfortunately Webelos Adventure camp is not designed to accommodate Tag-a-Longs, and NO Tag-a-Longs will be allowed to attend.

While at Webelos Adventure Camp

Check-in

The staff is not able to accommodate early check-in times due to preparation for campers and checking in other packs. Please stick with your assigned check-in time.

When arriving at Webelos Adventure Camp, please be sure that the pack's camp leader reports to the check-in table located at the Welcome Shelter. The camp check-in process will include unloading of gear, verification of fees and receipts, medical checks, a tour of camp, and a swim test. Your schedule for these activities will be set at check in and is subject to change. Bring three copies of the up-to-date pack roster and all medications for all Webelos Scouts and adults. Medications should be in their original container with the owner's name on the outside. If a camper has more than one medication, please place all of one camper's medication in a zip-lock bag. For ease of identification, include a 3" x 5" card with the Webelos Scouts' or adult's name, pack number, and times medication is normally administered.

A limited number of wheeled carts are available to assist Packs with moving equipment to the campsite. Carts should be returned to the Welcome Shelter as soon as possible so they may be used by other Packs.

The check-in process has been developed to reduce the amount of time each pack will spend at each stop, as there are many things to accomplish on this day. Your staff member guide will be responsible for keeping your pack on this schedule.

Check-in on Sundays and Wednesdays begins at 2:00 pm. Pack check-in times are staggered every 15 minutes to avoid congestion at the swimming pool. The Pack's "camp leader" will be called with the pack's specific time two week before camp.

Swim Checks

All Webelos Scouts and leaders must participate in a swim check and be classified according to their ability on day one during the check-in process. Webelos Scouts and leaders should **wear swimsuits under their travel clothes on check-in day** and have towels within easy reach to speed along the check-in process. Swim checks will be conducted in a pool with qualified lifeguards and adult supervision. Each Webelos Scout and leader will be assigned a buddy tag. All swimming and boating activities will be conducted with a buddy. At this time, **Webelos Adventure Camp does not allow pre-camp swim checks.**

Swimming classifications are:

Swimmers' test – swim 100 yards as follows: jump feet first into water over your head; come to the surface; level off; swim 75 yards in good form using side, breast, trudgen, or crawl stroke (or a combination). Swim 25 yards on your back using an easy resting stroke, rest by floating (or if not buoyant, with minimal motion) for one minute.

Beginners' test – swim 50 feet as follows: jump feet first into water over your head; come to the surface; level off; and swim 25 feet; turn sharply and return to starting point.

Non-swimmers – all others

Equipment provided

Each campsite is fully equipped with the following items:

1. Propane lantern (one per campsite)
2. Wall tents on platforms with canvas cots
3. Shelter with picnic table
4. Latrine with running water, toilet paper, and cleaning supplies.
5. Flag pole with American flag
6. Broom and hose at the latrine
7. Additional equipment is available from the Camp Commissioner.

Damaged Property

Webelos Scouts are expected to take care of all property and equipment they use. Close adult supervision can usually prevent any damages from occurring. Sometimes, however, property is damaged and it needs to be replaced or repaired. The camp staff will inspect all campsites and camp issued equipment before a pack checks out. Damages could include broken or lost equipment, or defaced shelters, tables, latrines, or buildings. If property is misused by the pack, the cost of any damages must be settled before the pack leaves camp. Damages should be reported to the Business Manager or Camp Commissioner.

What NOT to bring:

Electronic games	Tag-a-long	Radios
Skateboards	Guns or Archery items	Candles
ATV's or RV's	Knives of any kind	Pets
Expensive cameras	Valuables of any kind	Fireworks
Bicycles		

Uniform

The uniform of the Boy Scouts of America is an easily recognizable symbol of the proud heritage of leadership, honor and service of the organization. While at Webelos Adventure Camp, you will notice all of the camp staff in full Class-A or Class-B uniform at all time. Campers are strongly encouraged (but not required) to bring their uniforms to camp to wear at evening meals, chapel, and closing campfire. Wearing the uniform is a great way to show individual and pack spirit, and breaks down barriers between a diverse range of people, reminding Scouts that they all share common values and common bonds of brotherhood.

Equipment Checklist

The following list is provided as an aid to a pack's planning, but certainly is not all encompassing. Webelos should ask pack leaders to assist them.

- Complete Webelos uniform (shirt, shorts/trousers, neckerchief & slide, belt, Webelos hat) or appropriate leader's uniform for evening meals, campfires, and flag lowering.
- Clothes (shorts, 1 pair of jeans, t-shirts, pajamas or sleeping clothes), underwear, and socks for at least four days.
- Extra socks.
- Jacket, sweater or sweatshirt.
- Swimsuit (**worn to camp**). One-piece swimsuit for females.
- Towel (Packed easy to reach for swim checks the first day)
- Athletic shoes or comfortable hiking boots, and one pair of shoes that can get wet and be worn in the water for canoeing, Fort Miami, and TAC. No open toe shoes.
- Lots of extra socks! At least two extra pair
- Plastic bags for wet clothing to travel home.
- Poncho or raincoat.
- Backpack or duffel bag that can be easily carried to campsite.
- Canteen or water bottle.
- Sleeping bag or blankets and sheet, and a small pillow.
- Toilet kit (toothbrush, toothpaste, soap, comb, etc.).
- Notebook, pencil, pen and Webelos Handbook.
- Suntan lotion and non-aerosol insect repellent (with DEET).
- Flashlight with extra bulbs and batteries.
- Watch, first aid kit, camera & film, sewing kit, religious materials.
- \$30 spending money for souvenirs & snacks at the Trading Post
- Prescription medication in its original container.

Food Service

Webelos Adventure Camp has employed a professional food service management company to provide quality food for Webelos and leaders in the Steak-n-Shake Dining Hall. A licensed dietician has reviewed the menus for balanced nutrition. Encourage your Scouts to eat all of their food.

Family and visitors are highly encouraged to join your Pack for the closing dinner and activities. In the event that you wish to invite guests to dine with your Pack at camp, meal tickets can be purchased in advance at the camp office. **Please purchase these tickets by noon on the first full day of your session.** Each guest meal is \$7.00. Regrettably, the meal fee is **non-refundable** as Webelos Adventure Camp pays for all meals prepared based on expected attendance of campers and guests. Encourage your Scouts to eat all of their food.

Special Dietary Needs

We want your stay to be enjoyable at camp. If Webelos Scouts and Adult Participants need special meal substitutes because of dietary restrictions, please notify the camp office TWO WEEKS prior to your pack's arrival. Upon your arrival please speak with the camp health officer, and the Head Cook to further review your dietary needs to insure that over the course of the session your meals are sufficient and correct. If you have any concerns after arrival about your meals or any of the Webelos Scouts' meals please speak immediately with the Camp Director to insure that your needs are met adequately.

Pack leadership

Role of the Leader

A teacher, a listener, a motivator, a disciplinarian, these are just a few roles of a Webelos leader. In camp, this is only amplified. Every pack is required to have at least two adult leaders (at least one must be 21 years of age) in camp at all times. Though a leader's role in camp is probably the most challenging, it is also the most rewarding. The staff at Webelos Adventure Camp understands the challenges and the rewards, so we are always willing to help when needed.

Daily Camp Leader Meetings

There will be an important Camp Leaders' meeting on check-in day (Sunday and Wednesday) at 5:15pm at the Welcome Shelter. Daily mandatory Camp Leaders' meetings are held MTRF after breakfast at the Welcome Shelter.

Advancement Opportunities

Webelos Adventure Camp offers a wide variety of advancement opportunities to its participants. However, it is important to note that fun and adventure are emphasized over just advancement. As such, the staff will be focusing on providing the Webelos Scouts interactive and exciting opportunities to experience new things, completing advancement requirements in the process. These opportunities include shooting sports, aquatics activities, an obstacle course, and much more. Each day at camp will begin and end with a flag raising/lowering ceremony, to provide an example to the Webelos Scouts of how to show proper respect for the United States flag, and to honor the principles and ideals which have made this country great. The staff of Webelos Adventure Camp is trained and knowledgeable in programs designed for pristine as well as inclement weather, and is prepared to provide an interactive and meaningful program under most any condition. In accordance with national and council advancement policies, staff will only acknowledge the completion of requirements for activity badges as listed in official Boy Scouts of America publications.

Camp Kikthawenund has a variety of facilities which are made into an active part of the program. Some of these facilities include Fort Miami, the Teepees, the Handicrafts Riverboat, and much more! These facilities are unique to Webelos Adventure Camp, and make the program distinctly fun and memorable.

Physical fitness is a natural part of the program at Webelos Adventure Camp. Many of the activities, such as swimming and the bouldering wall, are designed to challenge the Webelos Scouts to push themselves to new heights of mental confidence and physical capability. Additionally, the campers spend a large portion of the program day up and moving around, staying active. That being said, ample time for rest is scheduled, and nutritious meals are provided. Nine hours of sleeping time is scheduled each night so that every camper has the opportunity to get the amount of sleep recommended for boys of Webelos Scout age.

The staff of Webelos Adventure Camp believes that the opportunities camp offers have the potential to positively influence any and all Webelos Scouts. As such, the entire staff is dedicated to providing a quality camping experience to every Webelos Scout who wants to participate, and is more than willing to work with every camper to guide them through the activities to the best of the camper's abilities regardless of physical and mental abilities or limitations.

Starting in 2012, Webelos Adventure Camp implemented a new and innovative program design that included first and second year programs in each area, so that returning Webelos would get a whole new camping experience the second time around! This progressive style

of program is designed to smoothly transition the Webelos Scouts from Cub Scouting to Boy Scouting. This program met with a great deal of success and is being improved and refined for the 2013 camping season. Below is a list of some of the awards and achievements that Webelos will be working towards this summer.

- Outdoorsman Activity Pin
- Naturalist Activity Pin
- Forester Activity Pin
- Aquanaut Activity Pin
- Readyman Activity Pin
- Geologist Activity Pin
- BB Belt Loop
- Archery Belt Loop
- Swimming Sports Belt Loop
- Outdoor Activity Award
- Cub Scout World Conservation Award
- Webelos Camper (Firecrafter rank)
- Webelos Firelight (Firecrafter rank)
- Arrow of Light (individual requirements)

To get the most out of the Webelos Adventure Camp experience, it is important to prepare in advance and be ready when camp comes. Here are a few tips concerning advancement at Webelos Adventure Camp:

1. In February or March review each Webelos' (or soon-to-be Webelos) advancement and review the activity badges offered at Webelos Adventure Camp.
2. Review the requirements of each activity badge with the Webelos to see which requirements should be completed before going to camp.
3. Advancement completion forms will be provided at the initial Camp Leaders' meeting. Camp leaders should take these forms with the Webelos throughout the session to be updated by staff members at each program area. This is provided for information for pack leaders to sign off requirements in each Webelos' handbook.
4. If there are any questions about a Webelos' progress, a leader should feel free to discuss the question with the appropriate instructor or the Program Director.
5. The advancement completion form also is used to show details of a partial completion of requirements. This partial completion information will be helpful to pack leaders in assisting Webelos to complete remaining requirements for advancement.

6. Activity pins, belt loops, and Firecrafter ranks earned at camp may be purchased at the end of camp from the Trails End Trading Post with submission of a completed advancement record form.

Nothing can make learning new skills and overcoming challenging obstacles quite as fun or memorable as putting a unique spin on the entire program. For this reason, Webelos Adventure Camp strives to use a fun and dynamic theme as the basis for each summer's program. For the 2013 camp season, the theme is *The Fire Within*. The purpose behind this theme is not to learn how to build physical fires, but to ignite the spark of passion for the scouting ideals in each camper. It is the hope of the whole staff that the scouting spirit will burn brightly in each Webelos Scout by the time they leave camp.



Order of the Arrow

The Order of the Arrow is Scouting's National Honor Society. One of the most meaningful experiences in all Scouting is to be elected to the Order of the Arrow. Jaccos Towne Lodge #21 serves the Crossroads of America Council.

The Order of the Arrow promotes Scout camping, fosters the spirit of Scouting, and focuses on cheerful service to others.

At Webelos Adventure Camp, the Order of the Arrow actively assists Webelos making the transition from Cub Scouting into Boy Scouting.

Den Chiefs and adult members are encouraged to wear their sash at our evening meal on campfire night.



Firecrafter

Firecrafter is a camp rank system that recognizes and develops a Scout's camping skills. In Firecrafter, Scouts will join a camping service organization that started in 1920 at Camp Chank-tun-un-gi (now Belzer Scout Camp). This popular program is unique to the Crossroads of America Council. The desire to be a Firecrafter is often the push a Scout needs to come back to summer camp another year or to give him the added confidence to strive for the Arrow of Light and later Eagle Scout.

The camp ranks can only be earned at camp. They serve to complement the Webelos advancement work. Most of the camp rank requirements are taken directly from Webelos

rank advancements. First year camper can earn Webelos Camper Award. Second year camper can earn Webelos Firelight Award.

Den Chiefs and adult members are encouraged to wear their T-shirts while at camp.

GENERAL INFORMATION

Camp Policies

At Webelos Adventure Camp, the Cub Webelos Promise and the Law of the Pack are our guiding principles. We expect each leader to provide the guidance within the Pack to follow these principles, the policies of Camp Kikthawenund, the Crossroads of America Council and the Boy Scouts of America.

- **ALCOHOLIC BEVERAGES AND ILLEGAL DRUGS:** Alcoholic beverages and illegal drugs are not permitted in any Webelos camp. Possession or use of them on camp property will be cause for removal from camp.
- **BOATS:** Camp canoes have been inspected for safety. No personal boats are allowed in Lake Cherokee.
- **CAMPER RELEASE POLICY:** Campers will only be released early from camp to custodial parents. Release to others must be communicated in writing in advance, with the Pack's camp leader's knowledge. Parents must indicate in writing who the Webelos will be leaving with and the time and day of departure. **FOR THE WEBELOS' SAFETY, CAMP LEADERS MUST ESCORT THE WEBELOS TO THE CAMP OFFICE AND SIGN THE WEBELOS OVER TO APPROVED PERSONS.**
- **FIREARMS RESTRICTION:** Camp will provide Air Rifles, bows, arrows and ammunition at the shooting sports ranges. Under no circumstances should ammunition or firearms be brought to camp.
- **FIREWORKS:** Fireworks, including sparklers, are strictly prohibited! They are dangerous and a fire hazard in the woods.
- **FUEL:** All fuels must be kept locked. The camp ranger can assist with this service. Remember that any type of open flame is not permitted in any tent.
- **HAZING:** Hazing is strictly prohibited. Hazing can lead to serious consequences, both to the physical well-being and emotional stability of the Webelos. Even a "mild" incident can convince a Webelos to leave Scouting, i.e. snipe hunting. Be aware that new campers are particularly susceptible to hazing. Knowledge of any abuse should be reported to the Camp Director immediately.
- **LEAVING CAMP:** If you plan to leave camp, please sign in and out in the camp office.
- **LOST & FOUND:** While camp is in session, lost and found items will be maintained at the camp office. After camp, lost items will be maintained at the Indianapolis Service Center until November 1st. **Leaders should strongly**

encourage all Webelos and leaders to mark all their possessions with name and pack number for easy identification.

- **LATRENES:** Will be clean, please keep them this way.
- **MEDICATION:** All prescription medication must be stored at the Health Lodge or in the campsite in a camp issued lock box in its original container. The Scout or the leader at the discretion of the Health Officer may keep inhalers, epi pens and heart medication on their person. Upon leaving camp, it is the responsibility of the unit leader to pick-up unused medications that were brought to camp.
- **MOSQUITO CONTROL:** Mosquitoes frequent the woods of Camp Kikthawenund. Spraying is conducted nightly using insecticides considered the safest to humans. All campers should use a non-aerosol mosquito repellent with DEET for added protection.
- **PHONE:** A phone is available in the camp office for leader use, or for Webelos who have a leader present. Many times, homesick Webelos try to use the phone without the knowledge of an adult leader. Please keep an eye on them.
- **PERSONAL ITEMS:** The camp is not responsible for lost or stolen items. If such an unfortunate event occurs it is recommended that a police report be filed for insurance purposes.
- **PERSONAL TENTS:** Personal tents must meet the Boy Scout standard of 30 square feet of sleeping space per Webelos. Personal tents should also have a "NO FLAMES IN TENTS" sign affixed to them. The signs are available at check-in.
- **PERSONAL TRANSPORTATION VEHICLES:** Individuals with disabilities desiring to bring a golf cart type vehicle to camp must apply for a permit through the camp office prior to arriving at camp.
- **PETS:** No pets in camp please.
- **PHYSICAL FORMS:** Every youth and adult attending a camping program must bring a completed Class 1 Personal Health and Medical Record form with them to camp to participate in any activities. All youth must have the completed Class I form signed by a parent or guardian within 12 months of the time they are in camp. Parts A and C must be completed by both youth and adults to participate in camp.
- **SHOES:** We are concerned for your safety at Webelos Adventure Camp. Injured feet can ruin a camping experience. Sturdy shoes or boots are recommended, plus a second pair of shoes that can get wet while canoeing. Open-toed shoes and flip-flops are not permitted to wear around camp, except while actually in the showers. Closed-toed shoes must be worn to and from the showers.
- **Cub Scouts may not have or use knives while in camp.**
- **SHOWERS:** The camp shower facility is located near the swimming pool. In accordance with BSA National Policy there are separate shower facilities for Webelos and male/ female adults. Packs **MUST** organize shower times so that an adult is present at the shower house when their Webelos are using the facility. **Adults and**

Webelos are responsible for keeping the shower house and restrooms clean and in good order.

- **SMOKING:** Smoking is prohibited except in designated areas. The goal of this policy is to keep smoking away from Webelos. All buildings are smoke free environments; smoking outside the entrance or exit of any building is not permitted. In addition, all campsites should be on a smoke-free basis. A designated smoking area is available in the central camp area, please be courteous and use common sense.
- **SPEED LIMIT:** The camp speed limit is 10 mph. There are many campers roaming the area. Driving too fast could be catastrophic.
- **TOUR PERMITS:** Any pack traveling over 50 miles should file a Local Tour Permit with the Council Service Center. Camp will sign the permit at check-in.
- **TRANSPORTATION:** Each Pack is responsible for the safe transportation of Webelos and leaders to and from camp with sufficient insurance coverage as found on the Local Tour Permit. Ensure that all drivers and passengers are wearing seatbelts.
- **VEHICLES:** Vehicles are not permitted in campsites. Vehicles, including guests' vehicles, are to be parked only in the main parking lot. Wheeled camp carts are available to deliver and remove pack and personal gear at check-in and check-out to and from campsites. Only camp service vehicles are allowed on camp roads during the week. **Please note that BSA Policy does not allow any individual to be transported in the back of any pick-up truck or trailer.**
- **VISITORS:** All visitors must check in at the camp office when coming into camp, and check out when leaving.
- **YOUTH PROTECTION:** We adhere to all youth protection provisions of the Boy Scouts of America. All adult leaders who are in camp should have completed youth protection training. Two-deep leadership is required at all times. Leaders and Webelos cannot sleep in the same quarters and mixed genders are not allowed to tent together. Exceptions are a parent/son or married couple. Webelos must be with a "buddy" whenever they are walking at camp.
- **Campsites-Tribes:** Part of the experience at Webelos Adventure Camp is the team building experience of our Tribes. Each campsite will have between 25-45 campers. Smaller units will be paired up with anywhere from 2-6 units that will participate in the sessions activities together. This also assists units with meeting the two deep leadership at all times. All of the adults in the campsite count towards leadership requirements of each pack.

**PLEASE REVIEW THE "GUIDE TO SAFE SCOUTING"
FOR ALL SAFETY POLICIES**

Trails End Trading Post

The Webelos Adventure Camp Trails End Trading Post provides a full selection of items for your stay. The following is a list of some of our available items:

- Walking stick medallions, T-shirts and belts.
- Flashlights and other camping items.
- Cub Scout songbooks, Webelos and Leader handbooks, etc.
- Extra craft kits to complete the Craftsman Activity Badge.
- Webelos uniform items.
- Webelos advancement badges earned at camp (with submission of an advancement report form).
- Snacks and drinks.

We recommend that the Pack's camp leader or another adult serve as the "banker" during the week. When a Webelos needs money, he can check it out from the Pack's "banker". This keeps the Webelos from losing his money, and can serve as a method of teaching thriftiness. Thirty dollars (\$30.00) is generally sufficient for most Webelos to obtain the souvenirs and snacks they want.

Credit card service is available in the Trails End Trading Post for Visa and Master Card. Cash and checks are also accepted.

Outdoor Ethics

Camp Kikthawenund is a beautiful property, filled with natural wonder. Getting to experience nature is an important part of the Scouting program, and is an opportunity every camper should take advantage of at Webelos Adventure Camp. It is also important to preserve the natural splendor of the camp for all future campers. For this reason, it is important to review Leave No Trace practices with your Webelos Scouts before coming to camp, and actively practice them while at camp.

Refund Policy

Camp fees are generally not refundable, except in the case of hardships or emergencies (illness, family death, summer school, custody issues, etc). Refunds are not available for vacation, sports events, or changing one's mind. Reservation and camp fees are transferable between Webelos only, not from Webelos to adult leaders.

In order to be considered for reimbursement, a refund **must be** requested by the Pack's leadership **during camp**. The \$15 reservation portion of the fee is **non-refundable**. All

refunds will be reviewed following the camp season and reimbursement should be sent to the pack by September 30th.

Accident and Illness Insurance

Each registered Scout and leader is covered by medical insurance for most injuries or illnesses that happen while at camp or in transit to and from the camp. **Campers must be registered members of the BSA to be covered by BSA insurance.** The council provides a secondary insurance policy that each member purchases with \$1 fee at registration. All injuries or illnesses sustained at camp must be filed with the member's primary insurance first. Additional expenses can then be submitted to the Boy Scout policy. This generally covers the usual and customary charges up to \$15,000 per Accident, up to \$7,500 for Sickness, up to \$5,000 for Dental Treatment, up to \$6,000 for Ambulance Service, and up to \$1,500 for Return Transportation Expenses among other benefits. Any expenses beyond these limits are the responsibility of the parent/guardian.

Visitors

Parents and families are always welcome at Webelos Adventure Camp. Please register in the camp office upon arrival. The campfire held on Tuesday and Friday night is the best time for visitors. If visitors are going to be in camp and desire to eat a meal, the pack's camp leader (or other adult) can purchase a non-refundable meal ticket at the camp office at a cost of \$7.00 per meal. Meal tickets are non-refundable because Webelos Adventure Camp pays for all meals prepared. **Please inform the Business Manager by noon on your first full day** so we can ensure there is sufficient seating and food for your guests. If Adults participants are not registered as a required adult at camp or as an additional adult participant and they desire to stay overnight there is a \$5.00 overnight camp fee in addition to other applicable fees. This is to be paid upon arrival at the camp office.

Kikthawenund Words of Experience

Camp Kikthawenund has been providing a summer home for Webelos for many years and we have learned a few things that might help you with your stay in camp.

1. Uniforms are encouraged for chapel service, campfires, evening flag ceremonies and evening meals.
2. Be prepared for camp. Check equipment needs before coming.
3. Take time to enjoy the beauty of Camp Kikthawenund.
4. Show pack spirit! The pack that comes to camp with ideas and spirit challenges the rest of camp to come alive.
5. Our staff tries to do its best to serve every Webelos. Please let us know how we can meet your needs.
6. If you have a special need or want to do something spectacular, tell us about it and we will give it our best shot.

7. It is unfortunate when someone loses something of value. Please have a plan for storing valuables.

Tips for Success

Drink lots of water. Indiana is hot in the summer as you all know. The Scouts and leaders will all be very active. Please **DRINK WATER!**

Webelos should come to camp prepared. Read the requirements for activity badges before coming to camp. Bring your Webelos Handbook. (Available in the Trading Post if needed)

The Pack should come to camp prepared. The top Packs come with ideas and plans to have fun and learn about the great outdoors.

Your campsite is your home for the session. To make it special and to dress it up, bring the Pack flag or others appropriate signs or banners.

Top Packs are virtually always recognized by their spirit. The Pack that comes to camp with ideals and esprit de corps challenges the rest of camp to come alive. Bring your Pack cheer and goodwill to camp and show everyone that you are number ONE. Wearing your pack t-shirt or the Webelos uniform correctly will add to the spirit.

Webelos camp is not like any other camping experience, nor should it be. When the Cub Scout Promise and Law of the Pack are faithfully practiced by all, it makes a world of difference for everyone.

Webelos Adventure Camp exists for the development of youth. Its mission is the mission of the Boy Scouts of America; its aims are the Aims of Scouting; to build Character, to foster Citizenship, and to develop Fitness. As a leader in scouting, you have made a commitment to assist youth achieve these goals. **NO tag-a-longs are allowed at camp!**

Webelos should not take valuables to the waterfront or shower house. These items should be secured in the campsite or left at home. Camp Kikthawenund is not responsible for damaged, lost, stolen items.

Keep ALL LEADERS informed about changes in schedules and attend leaders' meetings.

The Camp Director, Program Director, Camp Commissioner, and Business Manager are at your service! It is a prime concern that each Webelos have fun and learn new skills. Our second priority is that all adult leaders have a positive camping experience with their Webelos...to that end we are fully committed to do our best.

Webelos and adults coming to camp will have fun! Please share your constructive criticism and ideas so we can improve your camp.

Adults will have opportunities to participate in a wide variety of training programs, including all necessary trainings to become a fully trailed Cub Scout leader

Mail

Parents are encouraged to send a letter or a package to their son at Webelos Adventure Camp. Because mail typically takes three days for delivery, we recommend that mail be sent a few days before the pack goes to camp. Items arriving after a Webelos departure will be returned to sender. To insure delivery, items should have the pack number and session number listed and addressed in the following manner:

	<i>Example</i>
<i>(Webelos' name)</i>	<i>Johnny Webelos</i>
<i>(Pack Number and district)</i>	<i>Pack 100 Del-Mi</i>
<i>Session (Session number)</i>	<i>Session 1</i>
Camp Kikthawenund	Camp Kikthawenund
7651 W. 500 North	7651 W. 500 North
Frankton, IN 46044	Frankton, IN 46044

EMERGENCY PROCEDURES

The camp has established procedures to be followed in the event of most emergencies. Emergency procedures are posted throughout the camp and will be reviewed with everyone upon arrival Sunday and Wednesday. Persons in orange vests are to be recognized as authority figures.

- FIRE:** An intermittent siren means assemble at the main camp flagpole by pack. Report any missing persons to the camp director. Follow other directions.
- SEVERE WEATHER:** A continuous siren indicates that you should head to the closest emergency post and take cover immediately. If you are not in your campsite, move to the nearest safe locations (i.e. a shower house, shelter house or on the side of a hill away from the danger of falling tree limbs). **AVOID AREAS AROUND STREAMS AND THE LAKE.** When the danger has passed, an intermittent siren

will follow to signal “all clear.” Once you hear the intermittent siren, assemble at the flagpoles with your pack.

3. **MEDICAL OR ACCIDENTS:** Give minimal first aid and report to the health office. If bodily fluid spills are present, keep individuals away from the area and report to the health director who will clean the area.
4. **FATALITY:** Report immediately to the Camp Director. Keep onlookers away from the scene.
5. **YOUTH PROTECTION:** Remove victim to a safe location. Notify camp director. Do not talk to anyone regarding the situation.
6. **LOST WEBELOS:** Notify camp director, and report all information about the lost Webelos. Assist in the search as directed. Follow directions.

EMERGENCY PHONE NUMBER TO CONTACT

CAMP KIKTHAWENUND: 1-765-552-7400

Fax 1-765-552-6399

Acceptance and participation in the camping programs at Camp Kikthawenund are the same for everyone in accordance with federal law and U.S. Department of Agriculture policy this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence, Avenue, SW, Washington, D.C., 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish) USDA is an equal opportunity provider and employer”

SCHEDULE

Day 1 (Sun/Wed)

- 2:00-4:00pm: Check In and Camp Tours
- 5:30pm: Leader's Meeting
- 6:10pm: Hoppers Report to Dining Hall
- 6:20pm: Flag Lowering
- 6:30pm: Dinner
- 7:45pm: Chief Walking Bear
- 10:00pm: Lights Out/Sleep

Day 2 (Mon/Thur)

- 7:30am: Hoppers Report to Dining Hall
- 7:50am: Flag Raising
- 8:00am: Breakfast
- 8:40am: Leader's Meeting
- 9:00am: Program Period 1
- 10:25am: Program Period 2
- 11:30am: Hoppers Report to Dining Hall
- 11:50am: Grace
- 12:00pm: Lunch
- 12:50pm: Tribe Time
- 1:30pm: Program Period 3
- 2:55pm: Program Period 4
- 4:25pm: Program Period 5
- 6:00pm: Hoppers Report to Dining Hall
- 6:20pm: Flag Lowering
- 6:30pm: Dinner
- 7:45pm: Chapel
- 7:45pm: Camp-Wide Activities
- 8:45pm: Tribe Time
- 10:00pm: Lights Out/Sleep

SCHEDULE (CONTINUED)

Day 3 (Tue/Fri)

- 7:30am: Hoppers Report to Dining Hall
- 7:50am: Flag Raising
- 8:00am: Breakfast
- 8:40am: Leader's Meeting
- 9:00am: Program Period 6
- 10:25am: Program Period 7
- 11:30am: Hoppers Report to Dining Hall
- 11:50am: Grace
- 12:00pm: Lunch
- 12:50pm: Tribe Time
- 1:30pm: Program Period 8
- 2:55pm: Program Period 9
- 4:25pm: Program Period 10
- 6:00pm: Hoppers Report to Dining Hall
- 6:20pm: Flag Lowering
- 6:30pm: Dinner
- 7:45pm: Firecrafter Trails
- 8:45pm: Closing Campfire
- 10:00pm: Lights Out/Sleep

Day 4 (Wed/Sat)

- 7:40am: Hoppers Report to Dining Hall
- 7:50am: Flag Raising
- 8:00am: Breakfast
- 8:30am: Check-Out
- 9:00am: Homeward Bound

Crossroads of America Council Service Centers

Scout Education and Program Center

7125 Fall creek Road North

Indianapolis, IN 46206

Phone: (317) 813-7125

Fax: (317) 813-7126

Office Hours: 8:30 am – 5:00 pm Monday – Friday

Scout Shop Hours: 8:30 am – 6:00 pm Monday – Friday

9:00 am – 3:00 pm Saturday

Anderson Service Center

1420 E. Tenth St.

Anderson, IN 46012

(765) 644-6687

Fax: (765) 644-8473

Muncie Service Center

3400 E. Jackson St.

Muncie, IN 47303

(765) 288-0223

Fax: (765) 284-7534

Hagerstown Service Center

199 S. Plum St

Hagerstown, IN 47346

(765) 489-4552

Fax: (765) 489-5944

Terre Haute Service Center

501 S. 25th St.

Terre Haute, IN 47803

(812) 232-9496

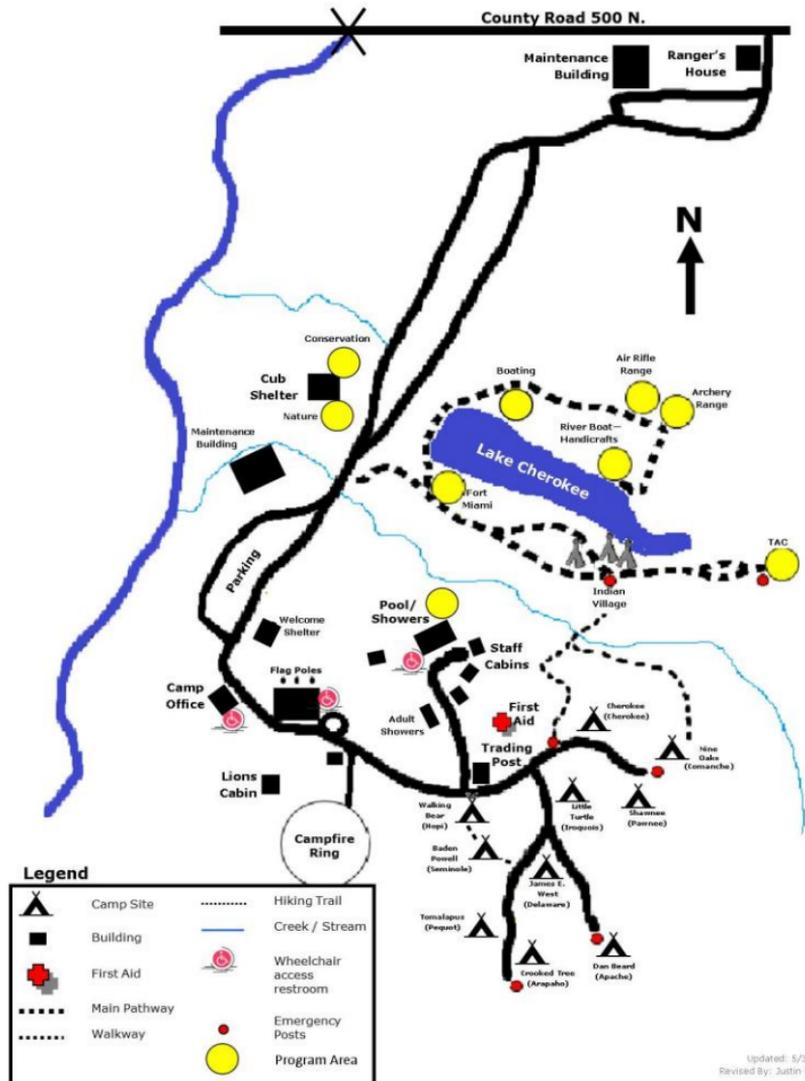
Fax: (812) 232-9497

Visit us on the Internet at: www.crossroadsbsa.org

7651 W. 500 N, Frankton, IN 46044

Map of Camp Kikthawenund

Phone: (765) 552-7400



Notes
