**Collaborative Unit Planning Committee**

# C6 - Let's get the Unit Committee Organized

11/28/2011

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| Topic | Let's Get the Unit Committee Organized |
| Model Level | Cub Scout - Introductory |
| Who Should Attend | All interested leaders and parents with special empasis for Cubmaster, Asst. Cubmasters, Committee Chair, Committee Members and Den Leaders. |
| Timing | 20 Minutes - March/April |
| Objectives | 1. Start with focus on the boys and ideals of Scouting as guide (i.e. program, adult role models, patrol method, etc.).<br><br>2. Define roles and responsibilities and minimum number of positions needed.<br>3. Understand which must be performed by a registered committee member (trained) versus a parent volunteer.<br><br>4. Know how to determine which parents are "interested" versus "committed". |
| Benefit to Scouts | A stable unit with structure to provide a quality program year after year. |
| Syllabus Suggestions | 1. How to come up with a list of all functions and who does what.<br>2. How to assess the skills and abilties of parents.<br>3. How to assess the levels of interest.<br>4. How to take away the fear of learning and doing the job.<br><br>5. How to structure a committee meeting to make more to feel welcome to participate. |
| Hands On Activities | Review all roles for your program.<br>Review talent assessment and other tools.<br>Take the Committee Challenge training as a group. |
| Reference Materials | List of required functions, inventory of Skills/adult talent survey, chartering requirements on minimum required adult leadership, Troop/Pack committee challenge training. |
| Handouts | Journey to Excellence.<br>List of functions required/to be covered in Unit. |
| Who Can Help Us? | Unit Commissioner, Roundtable, Unit mentor. |
| Supplemental Activities | |
| Success Metric(s) | 1. Have an annual plan and budget.<br>2. Have minimum number of postions filled and active and trained. |

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| | 3. Have a committee with at least three members. All dens have leaders. The entire committee has completed This Is Scouting, Fast Start training, and Youth Protection training or, if new, complete within three months of joining. Den or pack meetings have started by October 31. |